# CIRCULAR

This is to inform all students that the institution continuously assesses the learning levels and academic performance of students in order to provide necessary academic support and guidance. As part of this initiative, special programmes are being organized for students who have shown poor academic performance in Internal Assessments and Semester Examinations.

Students who have failed or scored below the required academic standard in Internal Exams and Semester Exams are hereby instructed to attend the **Remedial Classes** arranged by the respective departments from **November 20 to November 29, 2022**. These classes are intended to strengthen conceptual understanding, improve subject knowledge, and enhance examination performance.

After the completion of the remedial teaching sessions, a **Remedial Examination** will be conducted to assess the improvement and progress of the students.

**Important Instructions:**

1. Attendance for remedial classes is compulsory for identified students.
2. Students must actively participate in all academic activities and assignments given during the remedial sessions.
3. The schedule for remedial classes and examinations will be communicated by the respective departments.
4. Students are advised to utilize this opportunity sincerely for academic improvement.

All Heads of Departments and faculty members are requested to coordinate and ensure the successful implementation of the programme.

**Registrar**
**METAS Adventist College**

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