Internal Quality Assurance Cell (IQAC) Report

Academic Year: 2020–21

1. Introduction

Metas Adventist College has established an active Internal Quality Assurance Cell (IQAC) as a central mechanism to ensure continuous quality enhancement in academic and administrative performance. The IQAC has been instrumental in institutionalizing quality assurance strategies through systematic planning, implementation, monitoring, and review of institutional processes.

2. Objectives of IQAC

Metas Adventist College has aligned the objectives of IQAC to:

- Develop a **system for continuous improvement** in institutional performance
- Promote a **quality culture** in teaching, learning, and evaluation
- Ensure **efficient and timely execution** of academic and administrative activities
- Encourage **innovation and best practices** across departments

3. Composition of IQAC

Metas Adventist College has constituted the IQAC with representation from:

- Principal (Chairperson)
- IQAC Coordinator
- Faculty members from all departments
- Administrative staff
- External expert (where applicable)
- Student representative

4. IQAC Meetings

Metas Adventist College has conducted regular IQAC meetings during the academic year to review academic progress and implement quality initiatives. The key areas discussed include:

- Academic planning and monitoring
- Implementation of quality initiatives
- Feedback analysis and action plans
- Institutional preparedness for accreditation

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5. Major Quality Initiatives Undertaken by IQAC

5.1 Strengthening Teaching-Learning Process

Metas Adventist College has adopted student-centric teaching methodologies such as case studies, group discussions, presentations, and experiential learning. The institution has also implemented remedial classes and a structured mentoring system to support diverse learner needs.

5.2 Faculty Development and Capacity Building

Metas Adventist College has organized regular Faculty Development Programs (FDPs) to enhance pedagogical skills, use of ICT tools, and professional competencies. These initiatives have contributed to improved teaching effectiveness and academic delivery.

5.3 Feedback and Quality Improvement System

Metas Adventist College has institutionalized a structured feedback mechanism involving students, teachers, and alumni. The feedback collected has been systematically analyzed, and necessary corrective measures have been implemented to improve academic and administrative processes.

5.4 Academic Enrichment Activities

Metas Adventist College has facilitated curriculum enrichment through guest lectures, seminars, workshops, and expert sessions. These initiatives have strengthened the practical understanding and industry exposure of students.

5.5 Student Support and Development

Metas Adventist College has conducted orientation programs for newly admitted students to familiarize them with institutional policies and facilities. The institution has also provided counselling, mentoring, and career guidance to support student development.

5.6 Documentation and Communication

Metas Adventist College has ensured transparency through regular updates on the institutional website and the publication of the newsletter *"COMMUNIQUE"*, which reflects academic and co-curricular activities.

5.7 Extension and Community Engagement

Metas Adventist College has actively engaged in extension activities and community development programs, promoting social responsibility among students.

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6. Outcome of IQAC Initiatives

Metas Adventist College has observed the following outcomes as a result of IQAC initiatives:

- Improvement in student participation and academic performance
- Enhancement in teaching quality through faculty training
- Strengthening of feedback-driven decision-making
- Increased industry interaction and employability opportunities
- Improved institutional documentation and transparency

7. Best Practices Institutionalized by IQAC

Best Practice 1: Faculty Development System

Metas Adventist College has institutionalized regular FDPs, leading to improved teaching methodologies and academic delivery.

Best Practice 2: Feedback-Based Quality Improvement System

Metas Adventist College has implemented a structured feedback system, ensuring continuous improvement in institutional processes.

8. Challenges Faced

Metas Adventist College has faced challenges in ensuring consistent participation in quality initiatives and addressing resource constraints for advanced training programs.

9. Future Plans of IQAC

Metas Adventist College has planned to:

- Strengthen digital learning and LMS integration
- Promote research and innovation
- Enhance industry collaboration
- Improve placement and career support systems

In conclusion, Metas Adventist College has demonstrated a strong commitment to quality assurance through the effective functioning of IQAC. The institution continues to strive for excellence by adopting systematic and sustainable quality enhancement practices.

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