Mechanism of Internal Assessment is Transparent and Robust in Terms of Frequency and Mode

The institution follows a well-structured, transparent, and robust mechanism for internal assessment to evaluate student performance continuously and fairly. The internal assessment system is designed in accordance with the academic regulations of the affiliating university and is implemented uniformly across all departments.

Transparency in Internal Assessment

The institution ensures transparency through:

- Clear communication of internal assessment criteria to students at the beginning of the academic year.
- Inclusion of assessment patterns in academic calendars and course syllabi.
- Display of marks and feedback after each test or assignment.
- Open discussion of evaluation outcomes with students for improvement.
- Grievance redressed mechanism for addressing discrepancies, if any.

Frequency of Internal Assessment

Internal assessment is conducted at regular intervals to ensure continuous evaluation of student learning. It includes:

- Periodic unit tests and class tests.
- Mid-semester examinations.
- Assignments and tutorials.
- Seminars, presentations, and project evaluations.
- Practical examinations and viva voce (where applicable).

This continuous assessment approach helps in monitoring student progress throughout the semester.

Mode of Internal Assessment

The institution adopts multiple modes of assessment to ensure comprehensive evaluation, including:

- Written examinations and objective tests.
- Oral presentations and seminars.
- Group discussions and project work.
- Practical assessments and laboratory performance.
- ICT-based quizzes and online assessments (where applicable).

These diverse methods help assess knowledge, analytical skills, and application ability.

Robust Evaluation System

The internal assessment system is strengthened through:

- Standardized question paper setting and evaluation guidelines.
- Moderation of question papers to ensure quality and fairness.
- Maintenance of attendance, marks records, and performance analysis.
- Review meetings at departmental and IQAC levels.
- Continuous monitoring of academic progress and remedial actions.

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Feedback and Improvement Mechanism

- Feedback is collected from students regarding the assessment process.
- Faculty members review student performance to identify learning gaps.
- Remedial coaching and mentoring are provided for improvement.
- Advanced learners are encouraged for enrichment activities.

Conclusion

The institution maintains a transparent, continuous, and well-documented internal assessment system. The combination of frequent evaluations, multiple assessment modes, and systematic monitoring ensures fairness, reliability, and academic improvement of students.

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