1.4.2 Feedback process of the institution may be classified as follows:

To foster ongoing growth of the institution and the advancement of students, the college has established an efficient feedback system that collects, analyzes, and implements student suggestions to enhance academic, infrastructural, and policy-related aspects of the college. Feedback is gathered is generally collected once per semester, formally through discussions, compiled, analyzed, and submitted to the academic authorities for further action.

Faculty members also work to foster students' reading habits by discussing various articles and books related to their courses, aligned with the curriculum framework. Interactive sessions with experienced academicians and professionals from various fields provide faculty with insights into new areas of study, enriching student learning. Workshops and seminars attended by faculty are valuable sources of new ideas, which, if relevant, are suggested for inclusion in the curriculum design.

Students benefit from additional learning opportunities through various department-specific committees, which organize programs such as competitions, field visits, guest lectures, study tours, industrial visits, presentations, quizzes, debates, and workshops. These initiatives offer students engaging and interactive methods of learning. When students express interest in a particular topic, faculty members guide them toward further reading by providing references to recent literature, e-books, URLs, and relevant newspaper articles.

The college also hosts an annual Alumni Meet, where feedback and suggestions are collected from former students. Additionally, feedback from companies visiting the campus for recruitment drives is recorded, with an action taken report provided in response.

Student feedback on institutional performance is assessed based on several key factors, including the overall impact of the college on student life, support from the college office, security and accessibility, campus atmosphere and cleanliness, canteen facilities, internet (Wi-Fi) availability, class scheduling, assessment methods, evaluation, feedback processes, and the range of co-curricular and extracurricular activities offered.

Parents' feedback is assessed based on factors such as the overall infrastructure and ambience of the college, administrative office support and responsiveness, value-added programs, field trips and other excursions, exposure to extracurricular activities, inter-college events, SMS updates, the frequency of parent-teacher meetings (PTMs), class tests and examinations, overall class discipline, and the timeliness of updates and notifications.

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Stakeholder Feedback Report

Academic Year: 2023–2024

1. Introduction

The institution regularly collects feedback from various stakeholders including students, teachers, alumni, employers, and parents to improve academic quality, institutional performance, and support services. The feedback system helps the institution identify strengths, areas for improvement, and stakeholder expectations.

2. Objectives of Feedback Collection

- To assess the effectiveness of curriculum delivery and teaching-learning processes.
- To evaluate institutional facilities and student support services.
- To obtain suggestions for academic and administrative improvements.
- To strengthen stakeholder participation in quality enhancement initiatives.

3. Stakeholders Involved

Feedback was collected from:

- Students
- Faculty Members
- Alumni
- Employers / Industry Representatives
- Parents

4. Methodology

- Structured feedback forms were circulated online/offline.
- Responses were collected and compiled department-wise.
- Data analysis was carried out by the IQAC and respective committees.
- Suggestions and recommendations were discussed in departmental meetings and academic bodies.

5. Key Feedback Observations

Student Feedback

- Positive response regarding faculty support and teaching methods.
- Suggestions received for improving ICT facilities and laboratory resources.
- Demand for additional skill-based and career-oriented programs.

Faculty Feedback

- Need for more interdisciplinary and value-added courses.
- Recommendation for enhanced research and training opportunities.
- Support for increased use of digital teaching tools.

Alumni Feedback

- Appreciation for academic environment and institutional discipline.
- Suggestions for stronger industry interaction and placement activities.
- Recommendation to conduct more alumni engagement programs.

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Employer Feedback

- Employers emphasized the importance of communication skills and practical exposure.
- Suggested inclusion of industry-oriented training and internships.

Parent Feedback

- Positive feedback regarding student discipline and safety.
- Suggested regular communication regarding student performance and activities.

6. Action Taken Report

Based on the feedback received, the institution initiated the following actions:

- Upgradation of ICT-enabled classrooms and laboratory facilities.
- Organization of skill development and career guidance programs.
- Strengthening placement and internship activities.
- Conducting faculty development and training programs.
- Improvement in communication mechanisms with parents and stakeholders.

7. Outcome

- Enhanced teaching-learning effectiveness.
- Improved stakeholder satisfaction and engagement.
- Better academic planning and institutional development.
- Strengthened quality assurance practices.

8. Conclusion

The institution considers stakeholder feedback as an important tool for continuous improvement. The feedback analysis and subsequent action taken have significantly contributed to academic excellence, effective governance, and overall institutional quality enhancement.

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Stakeholder Feedback Form

Institution Name: _____

Academic Year: _____

Stakeholder Category

- ☐ Student
- ☐ Teacher
- ☐ Alumni
- ☐ Parent
- ☐ Employer

Section A: General Information

1. Name (Optional): _____
2. Department / Organization: _____
3. Contact Number / Email (Optional): _____

Section B: Feedback on Curriculum and Teaching-Learning

Please tick (✓) the appropriate option.

Sr. No.	Particulars	Excellent	Good	Satisfactory	Needs Improvement
1	Relevance of curriculum to current needs	☐	☐	☐	☐
2	Quality of teaching-learning process	☐	☐	☐	☐
3	Availability of learning resources	☐	☐	☐	☐
4	Use of ICT and innovative teaching methods	☐	☐	☐	☐
5	Support from faculty and administration	☐	☐	☐	☐
6	Practical exposure and skill development	☐	☐	☐	☐
7	Career guidance and placement support	☐	☐	☐	☐
8	Overall institutional environment	☐	☐	☐	☐

Section C: Infrastructure and Support Services

Sr. No.	Facilities / Services	Excellent	Good	Satisfactory	Needs Improvement
1	Classroom and laboratory facilities	☐	☐	☐	☐
2	Library and learning resources	☐	☐	☐	☐
3	Cleanliness and campus maintenance	☐	☐	☐	☐
4	Internet and ICT facilities	☐	☐	☐	☐
5	Student support and grievance handling	☐	☐	☐	☐

Section D: Suggestions / Recommendations

1. Suggestions for improvement:

_____

2. Any additional comments:

_____

_____

_____

Declaration
I hereby provide my feedback honestly for the purpose of institutional quality improvement.

Signature (Optional): _____

Date: _____

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